

Deleting & Reinstalling Printers in WinXP

This procedure becomes necessary if the printer's driver chain becomes corrupt or the printer's spool becomes hung with a file that cannot be deleted.

The first thing to do if you have problems with a printer is to turn the printer off and then on again.

The second thing is to restart the PC.

Finally attempt to delete all the entries for documents waiting to be printed from the print queue. To do this:

- Click Start and Control Panel.
- Double click Printers & Faxes.
- Double click the printer with the problem.
- Right click each print job in the list and select Cancel.

If all this fails to get the printer going again, do this.

- Click Start and Control Panel.
- Double click Printers & Faxes.
- Right click the printer with the problem.
- Select Delete
- Click OK to any warnings you get.
- Close out of everything.
- Restart the computer.

The computer should find the new hardware and automatically install the drivers. If files are missing, it will ask for the installation CD that came with the printer. If the CD is not available, drivers for printers can usually be downloaded from the manufacturers web site at not cost.